

## FINANCE, BUDGET & PERFORMANCE SCRUTINY PANEL DRAFT TERMS OF REFERENCE

### Membership, Chairmanship and Quorum

Number of Members	Eight
Political Composition	3 Conservative; 2 Independent and UKIP; 2 Thanet Independent Councillors 1 Labour
Substitute Members Permitted	Yes
Political Balance Rules apply	Yes
Appointments/Removals from Office	By Council
Restrictions on Membership	Non Cabinet Members only
Restrictions on Chairmanship	Non Cabinet Members only
Quorum	Four
Number of ordinary meetings per Council Year	Seven

### General role

Within their terms of reference, the Finance, Budget & Performance Scrutiny Panel will:

- (a) Review and/or scrutinise the decisions made or actions taken in connection with the discharge of any of the Council's functions;
- (b) Within the remit of the Panel, make reports and/or recommendations to the Cabinet, Council or any appropriate Committee in connection with the discharge of any functions;
- (c) Review matters relating to the Council budget;
- (d) Review the corporate performance of Thanet District Council and joint arrangements in delivering services to residents; and
- (e) Within the remit of the Panel, consider any matter affecting the area or its residents.

### Specific functions

#### Terms of Reference

1. To review the Council budget process, budget proposals and budget performance (monitoring) and make recommendations to Cabinet;
2. Considering the Council's Forward Plan with regards to post decision scrutiny;

3. To undertake a review of the delivery of the corporate plan and any action plans arising, including progress on their implementation;
4. To review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the Cabinet;
5. Consider petitions that require reviewing or rescinding of a Cabinet or Council decision;
6. To review external partnership working and the performance of external service providers;
7. Within the remit of the Panel, to make reports or recommendations to the authority or the Cabinet (where appropriate) with respect to the discharge of any functions which are not the responsibility of the Cabinet;
8. Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working;
9. Within the remit of the Panel, to make reports or recommendation to the authority or the Cabinet on matters which affect the authority's area or the inhabitants of the area.

### **Annual Report**

The Finance, Budget & Performance Scrutiny Panel will report annually to Full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.